



ARCHANGELS SERVICES, LLC

"Outstanding Care right where you need it"

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Dear clients and family,

Our clients' and staff's safety are our top priority. As our community works through the public health challenge of the coronavirus 2019, the agency is also carefully considering precautions and education to protect the well-being of its clients and staff.

We are closely following guidelines from the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), and local and national health officials. Our staff is reminded that the best way to avoid getting sick is to:

- Wash your hands frequently with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer that contains 60-95 percent alcohol.
- Avoid touching your eyes, nose or mouth with unwashed hands.
- Wash your hands after using any communal touch screens.
- Cover your nose/mouth when sneezing or coughing. Dispose of tissues immediately.
- Avoid contact with sick people.
- Take measures to avoid unnecessary contact with large crowds and confined gatherings of people to prevent the spread of the virus.
- Avoid cruise travel and non-essential air travel.

Most importantly, our staff is reminded that if they are sick, have a fever, cough, and/or are experiencing symptoms of a respiratory illness, they are advised to let the agency know so that they could stay home and seek medical consult to reduce the risk of spreading the illness to others, especially to our clients. While the agency continues to take proactive measures in response to uncertainties posed by COVID-19, we do not have control on all circumstances. The agency will do its best to provide coverage in cases of call outs or emergencies.

Let us continue to work together to ensure the safety and wellbeing of everyone.

Thank you.

Sincerely,

ArchAngels Services, LLC